



Alberta Personal Property Registry Electronic System (APPRES)

Search User Guide

Please note: The material in this package was prepared by PPR business support staff and is intended to assist users with search functionality in APPRES. It is not intended to provide legal advice.



APPRES Search User Guide

Getting Started

You will require an Alberta.ca Account to access APPRES. Please refer to the APPRES Affiliation Guide for instructions on creating an Alberta.ca Account and password.

Once you have an Alberta.ca Account/password navigate to APPRES at this location:

<https://appres.alberta.ca>

Click Login to APPRES and supply your Alberta.ca Account and password and click Next.

APPRES | Personal Property Registry

Welcome to the Alberta Personal Property Registry Electronic System (APPRES)

For instructions on creating your Alberta.ca Account and logging on with it please open this [PDF](#)

Login to APPRES Click here to login with your Alberta.ca Account
OR
Create an Alberta.ca Account

Need help?
Alberta.ca Account - alberta-ca.account@gov.ab.ca or 1-844-643-2789 (M-F 8:15 - 4:30)
APPRES - PersonalProperty.Reg@gov.ab.ca or 1-866-301-6206 (M-F 8:15 - 4:30)

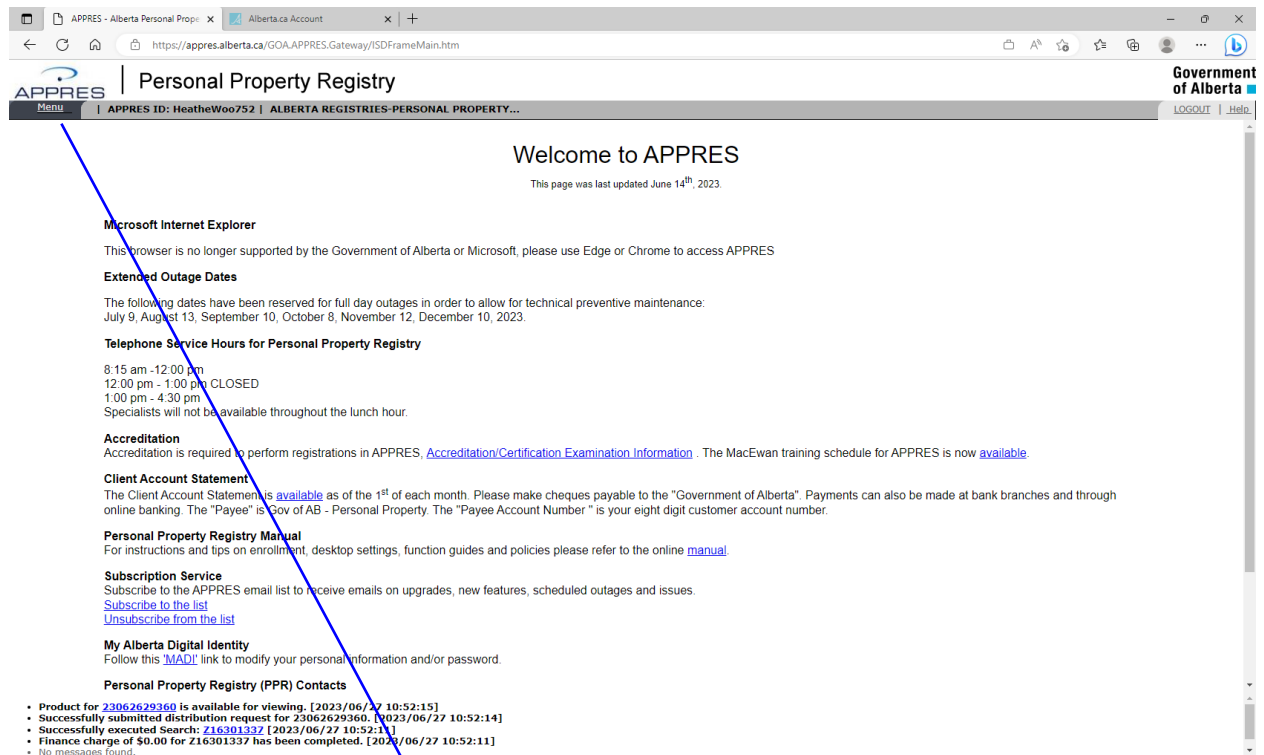
Click this button then supply your User ID and password.

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APPRES Home Page

The APPRES home page will appear, the information on the page will be updated to reflect current events or system outages.

To continue maneuver your cursor over the “Menu” text, a drop-down menu will appear, select “Registry Activities” from the list.



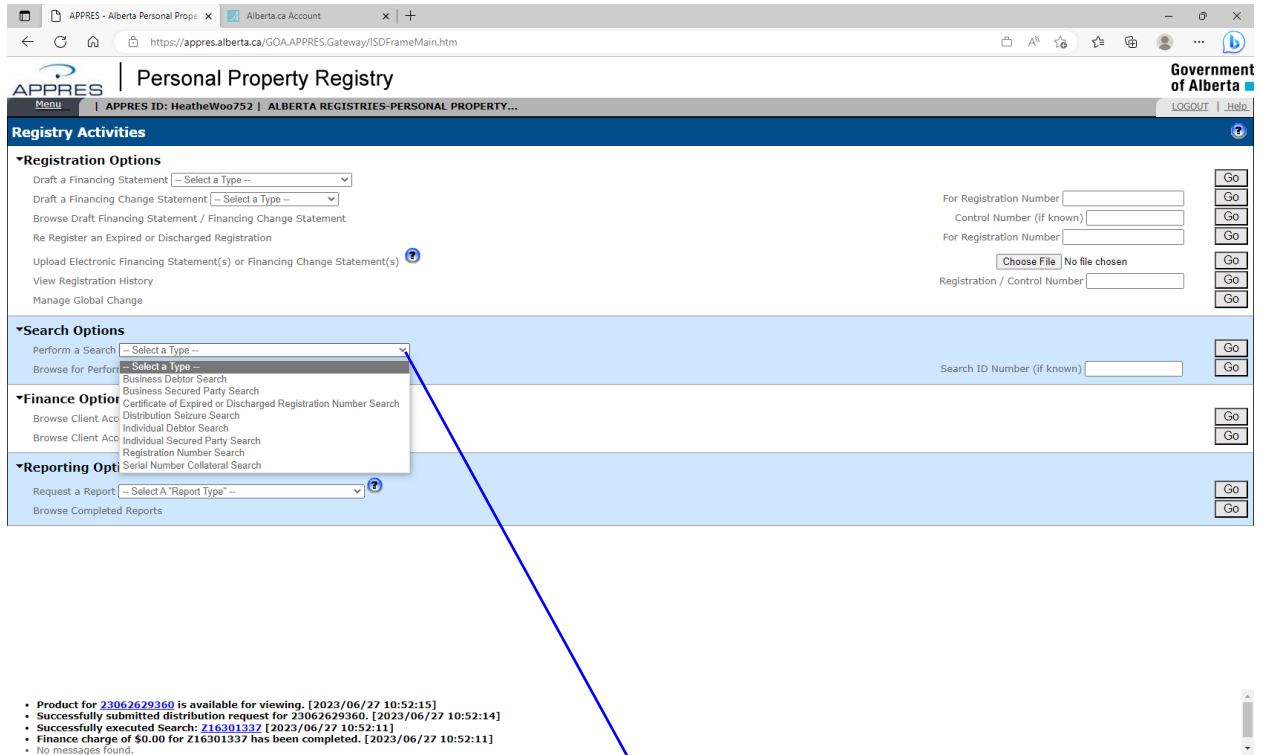
Select Registry Activities to continue.

APPRES Search User Guide

Registry Activities

Some of the options on this screen may not appear on your screen depending on your security settings.

Under “Search Options” click on the down arrow beside “Perform a Search”.



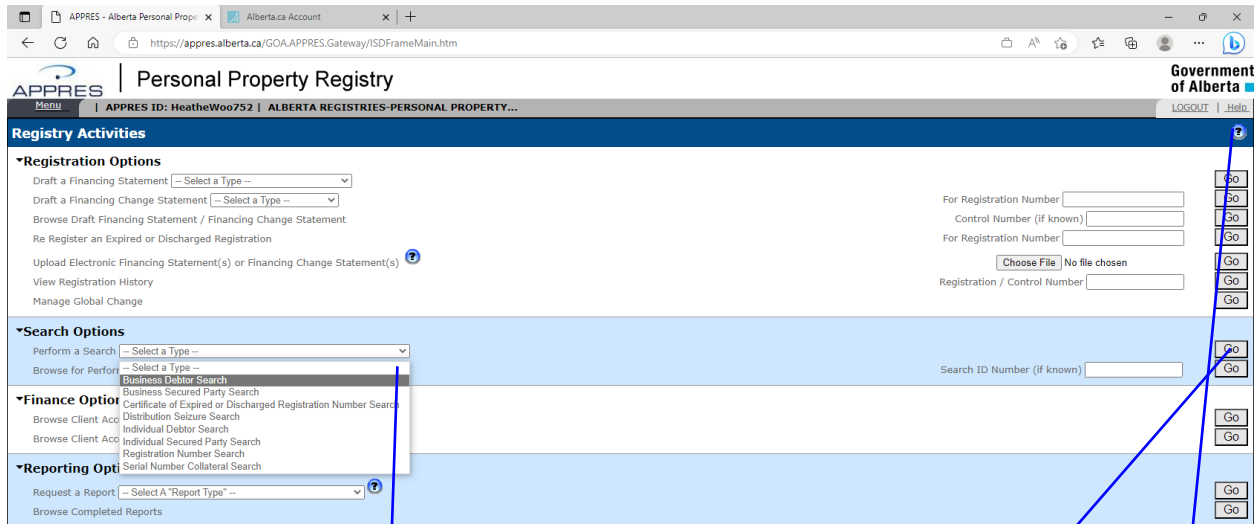
Click on down arrow to display a list of available search types.

APPRES Search User Guide

Search Types

A list of search types available to your organization will appear. A detailed explanation of each search type *and the criteria that should be supplied when performing a specific search type* can be found in the Help Guide. Click on the help icon in the upper left hand corner to open the Guide.

For this example a business debtor name search has been selected.



Click on down button to display list of available search types.

Click Go to continue.

Click Help to open help guide.

- Product for 23062629360 is available for viewing. [2023/06/27 10:52:15]
- Successfully submitted distribution request for 23062629360. [2023/06/27 10:52:14]
- Successfully executed Search: 216301337 [2023/06/27 10:52:11]
- Finance charge of \$0.00 for 216301337 has been completed. [2023/06/27 10:52:11]
- No messages found.

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Search Screen

The page will refresh with the search screen. The criteria being search and a reference number (optional) can be supplied. If you click 'return' you will be returned to the Registry Activities page.

In this example the business name has been supplied along with a reference number. Click 'search' to begin the search process.

The screenshot shows the APPRES search interface. At the top, there's a navigation bar with the APPRES logo and 'Personal Property Registry'. Below this is a search bar with a dropdown menu set to 'Business Debtor Search' and a 'New Search' button. There are 'Return' and 'Search' buttons. The search criteria section includes a 'Business Name' field, a checkbox for 'Include Expired And Discharged Registrations', and a 'Reference Number' field. Blue arrows point from the 'Business Name' field to a box containing the text '1. Supply the criteria you want to search.', from the 'Reference Number' field to a box containing 'A reference (file) number can optionally be supplied.', and from the 'Search' button to a box containing '2. Click search to continue.'. Below the search form, a list of search results is visible, including entries for 'Product for 23062629360', 'Successfully submitted distribution request for 23062629360', 'Successfully executed Search: 216301337', and 'Finance change of \$0.00 for 216301337'.

APPRES Search User Guide

Search Example continued

Click continue to proceed or click cancel to return to the previous screen. It is recommended that you review the criteria supplied against the source document to ensure you have specified the criteria accurately before clicking continue.

Once continue has been clicked, the search fee will be applied to your client account.

APPRES - Alberta Personal Property

Personal Property Registry

Government of Alberta

APPRES ID: HeatheWoo385 | Example Search Business Ltd

LOGOUT | Help

Search

Business Debtor Search | New Search

Press **Continue** to Proceed.
Press **Cancel** to return to the form in progress.

Continue Cancel

Business Name: EXAMPLE BUSINESS DEBTOR NAME SEARCH INC

Reference Number: File #1234

• No messages found.

Review the criteria to ensure accurately supplied.

Click continue to proceed or cancel to return to previous screen (to correct criteria if necessary).

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Search ID and Exact Matches

The screen will refresh with the result, in this example there was one exact match and one inexact match.

The screenshot shows the APPRES Personal Property Registry search results page. The page title is "Personal Property Registry" and the user is logged in as "Example Search Business Ltd". The search type is "Business Debtor Search". The search ID is Z10568623, and the search date/time is 2023/06/27 14:41:15. The estimated pages are 2. The search results show "Exact Result(s) Only Found" and "Exact Matches (1)", with 1 of 1 total matches. A table lists the match details, including the registration number 23062700057, registration type SECURITY AGREEMENT, name EXAMPLE BUSINESS DEBTOR NAME SEARCH INC, address BOX 1234, city ANYTOWN, province/state AB, and postal code/zip code T8Y7U8. A log of search actions is displayed at the bottom left, showing successful searches and finance charges. Callouts provide additional context: "Search ID, date, time and estimated pages details." points to the search ID and date/time; "Results were found that matched the criteria." points to the "Exact Result(s) Only Found" section; "The number of matches is displayed beside the match type." points to the "1 - 1 of total 1 matches" text; and "Click to view registration details for a specific registration." points to the "Detail" link in the table.

Search ID, date, time and estimated pages details.

Results were found that matched the criteria.

The number of matches is displayed beside the match type.

Click to view registration details for a specific registration.

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
Detail	23062700057	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	BOX 1234	ANYTOWN	AB	T8Y7U8

- Successfully executed Search: Z10568623 [2023/06/27 14:41:16]
- Finance charge of \$3.00 for Z10568623 has been completed. [2023/06/27 14:41:16]
- Successfully executed Search: Z10568622 [2023/06/27 14:38:28]
- Finance charge of \$3.00 for Z10568622 has been completed. [2023/06/27 14:38:28]
- No messages found.

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Result Window Information

In the result window near the bottom of the screen, there are messages displayed relating to the progress of the search. The fee charged and a hyperlink that will return you to this screen is available as long as the session remains open.

The screenshot shows the APPRES Personal Property Registry search results page. The search was for 'EXAMPLE BUSINESS DEBTOR NAME SEARCH INC' with file number '1234'. The results table shows one match: 'SECURITY AGREEMENT' for 'EXAMPLE BUSINESS DEBTOR NAME SEARCH INC' located at 'BOX 1234, ANYTOWN, AB, T6Y7U8'. At the bottom, a scrollable message area contains the following text:

- Successfully executed Search: [Z10568623](#) [2023/06/27 14:41:16]
- Finance charge of \$3.00 for Z10568623 has been completed. [2023/06/27 14:41:16]
- Successfully executed Search: [Z10568622](#) [2023/06/27 14:38:28]
- Finance charge of \$3.00 for Z10568622 has been completed. [2023/06/27 14:38:28]
- No associations found.

The fee charged and a hyperlink to enable you to return to this screen you have navigated to a different screen is available in the results window.

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Detailing Inexact Matches

If any inexact matches were returned, they should be reviewed carefully to determine if their registration details should be included in the distributed result. Otherwise a summary of the registration detail will be provided on the distributed result.

The registration details of the exact match will automatically be included in the distributed result.

Once a search result has been distributed, inexact matches can no longer be detailed, a new search would be required.

APPRES - Alberta Personal Property Registry

Personal Property Registry

APPRES ID: HeatheWoo385 | Example Search Business Ltd

Search

Business Debtor Search | New Search

Search ID #: Z10568624

Search Date / Time: 2023/06/27 14:46:20 (yyyy/mm/dd hh:mm:ss)

Estimated Pages: 3

Return | Save Customizations | Distribute Search

Business Name: EXAMPLE BUSINESS DEBTOR NAME SEARCH INC | Reference Number: File #1234

Both Exact and Inexact Result(s) Found

Exact Matches (1)

1 - 1 of total 1 matches

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
<input type="radio"/> Detail	23062700057	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	BOX 1234	ANYTOWN	AB	T6Y7U8

Inexact Matches (1)

List - Select 'L' to include the result on the inexact list of results.
Detail - Select 'D' to include the result in the detailed list of results.

1 - 1 of total 1 matches

Sort By	Sort By	Sort By	Sort By	Sort By
<input checked="" type="radio"/> Action	<input type="radio"/> Registration Number	<input type="radio"/> Registration Type	<input type="radio"/> Name	<input type="radio"/> Address
<input type="radio"/> D	23062700065	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH LTD	BOX 1234
<input type="radio"/> City	<input type="radio"/> Province / State	<input type="radio"/> Postal Code / Zip Code		
ANYWHERE	AB	T6Y7U8		

List All | Detail All | Reset Inexact Action | Reset Sort

- Successfully executed Search: Z10568623 [2023/06/27 14:41:16]
- Finance charge of \$3.00 for Z10568623 has been completed. [2023/06/27 14:41:16]
- Successfully executed Search: Z10568622 [2023/06/27 14:38:28]
- Finance charge of \$3.00 for Z10568622 has been completed. [2023/06/27 14:38:28]
- No messages in list.

The registration details of an inexact match can be included on the distributed result by clicking in the radio button beside the desired registration.

The list of inexact matches can be sorted by clicking on the sort button above the various columns.

APPRES Search User Guide

Detailing Inexact Matches

You can also choose to detail all of the inexact matches by clicking on the 'List All' button. Or to remove all selections click on 'Detail All', to remove an individual selection click in the 'L' radio button beside the registration.

APPRES - Alberta Personal Property Registry

Personal Property Registry

Government of Alberta

APPRES ID: HeatheWoo385 | Example Search Business Ltd

Search

Business Debtor Search

Search ID #: Z10568624

Search Date / Time : 2023/06/27 14:46:20 (yyyy/mm/dd hh:mm:ss)

Estimated Pages : 3

Return | Save Customizations | Distribute Search

Business Name: EXAMPLE BUSINESS DEBTOR NAME SEARCH INC | Reference Number: File #1234

Both Exact and Inexact Result(s) Found

Exact Matches (1)

1 - 1 of total 1 matches

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
Detail	23062700057	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	BOX 1234	ANYTOWN	AB	T6Y7U8

Inexact Matches (1)

List - Select 'L' to include the result on the inexact list of results.

Detail - Select 'D' to include the result in the detailed list of results.

1 - 1 of total 1 matches

Sort By	Sort By	Sort By	Sort By	Sort By			
Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
<input checked="" type="radio"/> L <input type="radio"/> D	23062700065	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH LTD	BOX 1234	ANYWHERE	AB	T6Y7U8

List All | Detail All | Reset Inexact Action | Reset Sort

You can choose to detail all the inexact matches or return all the inexact matches to list by click on the appropriate button.

You can choose reset the inexact action or reset the sort to the default sort.

- Successfully executed Search: Z10568623 [2023/06/27 14:41:16]
- Finance charge of \$3.00 for Z10568623 has been completed. [2023/06/27 14:41:16]
- Successfully executed Search: Z10568622 [2023/06/27 14:38:28]
- Finance charge of \$3.00 for Z10568622 has been completed. [2023/06/27 14:38:28]
- No mesencases found

APPRES Search User Guide

Distributing the Search Result

Once you have finished reviewing the inexact matches (if there were any) you should distribute the search result. Click 'Distribute Search' to continue.

The screenshot shows the APPRES Personal Property Registry search results page. At the top, there is a search bar with 'Business Debtor Search' selected and a 'New Search' button. Below this, search details are provided: Search ID # Z10568624, Search Date / Time: 2023/06/27 14:46:20, and Estimated Pages: 3. A navigation bar includes 'Return', 'Save Customizations', and 'Distribute Search'. The main content area is divided into 'Exact Matches (1)' and 'Inexact Matches (1)'. The 'Exact Matches' table has columns for Action, Registration Number, Registration Type, Name, Address, City, Province / State, and Postal Code / Zip Code. The 'Inexact Matches' table has similar columns. At the bottom, there is a list of search actions and a 'List All' button. Two blue arrows point from the 'Distribute Search' button and the 'List All' button to callout boxes.

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
Detail	23062700003	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	BOX 1234	ANYTOWN	AB	T6Y7U8

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
List All	23062700005	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH LTD	BOX 1234	ANYWHERE	AB	T6Y7U8

- Successfully executed Search: Z10568623 [2023/06/27 14:41:16]
- Finance charge of \$3.00 for Z10568623 has been completed. [2023/06/27 14:41:16]
- Successfully executed Search: Z10568624 [2023/06/27 14:38:28]
- Finance charge of \$3.00 for Z10568622 has been completed. [2023/06/27 14:38:28]
- No messages found.

To save any detailing of inexact matches and leave this screen to return later, click this button.

Click to distribute the search result.

APPRES Search User Guide

Distributing the Search Result

If you have not setup a default distribution method under “Maintain Preferences” you will need to select a distribution method. If you have selected a default method, the method chosen will appear and you need only click “Continue” to complete the process.

Click ‘Add New’ to select the method(s) of distribution if you have not setup a default distribution method.

The screenshot shows the APPRES Personal Property Registry search results page. The page title is "Personal Property Registry" and the user is logged in as "APPRES ID: HeatheWoo385 | Example Search Business Ltd". The search results are for a "Business Debtor Search" with Search ID # Z10568624, dated 2023/06/27 14:46:20. The page shows "Current Distributions" with an "Add New" button highlighted by a blue arrow. Below the search results, there are two tables: "Exact Matches (1)" and "Inexact Matches (1)". The "Exact Matches" table has one row with columns: Action, Registration Number, Registration Type, Name, Address, City, Province / State, and Postal Code / Zip Code. The "Inexact Matches" table has one row with columns: Action, Registration Number, Registration Type, Name, Address, City, Province / State, and Postal Code / Zip Code. At the bottom of the page, there is a list of search results with timestamps and finance charges.

Current Distributions

Block Distribution Type	Address
Add New	

Press **Continue** to Proceed.
Press **Cancel** to return to the form in progress.

Business Name: EXAMPLE BUSINESS DEBTOR NAME SEARCH INC
Reference Number: File #1234

Both Exact and Inexact Result(s) Found

Exact Matches (1)
1 - 1 of total 1 matches

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
Detail	23062700057	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	BOX 1234	ANYTOWN	AB	T6Y7U8

Inexact Matches (1)
List - Select 'I' to include the result on the inexact list of results.
Detail - Select 'D' to include the result in the detailed list of results.
1 - 1 of total 1 matches

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
	23062700057	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH LTD	BOX 1234	ANYWHERE	AB	T6Y7U8

- Successfully executed Search: Z10568624 [2023/06/27 14:46:20]
- Finance charge of \$3.00 for Z10568624 has been completed. [2023/06/27 14:46:20]
- Successfully executed Search: Z10568623 [2023/06/27 14:41:16]
- Finance charge of \$3.00 for Z10568623 has been completed. [2023/06/27 14:41:16]
- Successfully executed Search: Z10568622 [2023/06/27 14:38:28]

Click to select distribution method.

APPRES Search User Guide

Distributing the Search Result

Click on the drop down button to select a distribution method. More than one method or multiples of the same method (multiple email addresses for example) can be selected. However, you have to add each method (or the details for the same method) separately.

APPRES - Alberta Personal Property x +
https://staging.appres.alberta.ca/GOA.APPRES.Gateway/ISDFrameMain.htm

Personal Property Registry
APPRES ID: HeatheWoo385 | Example Search Business Ltd

Search
Business Debtor Search New Search
Search ID #: Z10568624
Search Date / Time : 2023/06/27 14:46:20 (yyyy/mm/dd hh:mm:ss)
Estimated Pages : 3

Current Distributions

Block Distribution Type	Address
0001	

Details

Distribution Type: - Choose a distribution type -

- Desktop Download
- Email
- Open in Browser
- ACSC Mail

Business Name: EXAMPLE BUSINESS DEBTOR NAME SEARCH INC Reference Number: #1234

Both Exact and Inexact Result(s) Found

Exact Matches (1)
1 - 1 of total 1 matches

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
Detail	23062700057	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	BOX 1234	ANYTOWN	AB	T6Y7U8

Inexact Matches (1)
List - Select 'L' to include the result on the inexact list of results.
Detail - Select 'D' to include the result in the detailed list of results.
1 - 1 of total 1 matches

- Successfully executed Search: Z10568624 [2023/06/27 14:46:20]
- Finance charge of \$3.00 for Z10568624 has been completed. [2023/06/27 14:46:20]
- Successfully executed Search: Z10568623 [2023/06/27 14:41:16]
- Finance charge of \$3.00 for Z10568623 has been completed. [2023/06/27 14:41:16]
- Successfully executed Search: Z10568622 [2023/06/27 14:38:28]

Click for list of distribution methods.

APPRES Search User Guide

Distributing the Search Result

You can choose one at a time the following methods of receiving the search result:

- Desktop Download – result opens in a PDF window
- Email – result is sent in a PDF format to the email address supplied
- Open in Browser – PDF is opened in a browser window
- Mail – result is mailed through Canada Post

The screenshot shows the APPRES Personal Property Registry search results page. The search ID is Z10568624, and the search date/time is 2023/06/27 14:46:20. The page displays search results for 'EXAMPLE BUSINESS DEBTOR NAME SEARCH INC'. A dropdown menu is open over the 'Current Distributions' section, showing options: Desktop Download, Email, Open in Browser, and ACSC Mail. A blue arrow points from this menu to a box containing the text 'Select one method.'

Select one method.

APPRES Search User Guide

Distributing the Search Result

If you want the result to be distributed through more than one method, you must select each method separately. Click 'Save' to complete the selection of the first method.

PLEASE NOTE:

If you are attempting to distribute an extremely large search result it may take a period of time for the system to process the result.

It is recommended that extremely large search results be distributed through mail.

The screenshot shows the APPRES search results page. The 'Current Distributions' section is highlighted with a dashed blue border. It contains a table with columns for 'Block Distribution Type' and 'Address'. A 'Save' button is visible below the table. A blue arrow points from the 'Save' button to a text box that says 'Click 'Save' to save selected distribution method.'

Business Debtor Search | New Search

Search ID #: Z10568624
Search Date / Time: 2023/06/27 14:46:20 (yyyy/mm/dd hh:mm:ss)
Estimated Pages: 3

Current Distributions

Block Distribution Type	Address
0001	

Press Continue to Proceed.
Press Cancel to return to the form in progress.

Continue | Cancel

Business Name: EXAMPLE BUSINESS DEBTOR NAME SEARCH INC | Reference Number: File #1234

Both Exact and Inexact Result(s) Found

Exact Matches (1)
1 - 1 of total 1 matches

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
Detail	23062700057	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	BOX 1234	ANYTOWN	AB	T6Y7U8

Inexact Matches (1)
List - Select 'I' to include the result on the inexact list of results.
Detail - Select 'D' to include the result in the detailed list of results.
1 - 1 of total 1 matches

- Successfully executed Search: Z10568624 [2023/06/27 14:46:20]
- Finance charge of \$3.00 for Z10568624 has been completed. [2023/06/27 14:46:20]
- Successfully executed Search: Z10568623 [2023/06/27 14:41:16]
- Finance charge of \$3.00 for Z10568623 has been completed. [2023/06/27 14:41:16]
- Successfully executed Search: Z10568622 [2023/06/27 14:38:28]

Click 'Save' to save selected distribution method.

APPRES Search User Guide

Distributing the Search Result

Click 'Add New' to select another distribution method or click 'Continue' to complete the distribution request. Click 'Delete' to delete a saved method. You may wish to click delete if you have setup a preference as (for example) desktop download and wish the result to be sent via another distribution method and not receive it by desktop download.

Click "Edit" to edit the distribution address (if required), for example if you provided an email address and wanted to change or correct the address specified.

APPRES - Alberta Personal Property Registry

Personal Property Registry

Government of Alberta

APPRES ID: HeatheWoo385 | Example Search Business Ltd

Search

Business Debtor Search [New Search]

Search ID #: Z10568624

Search Date / Time: 2023/06/27 14:46:20 (yyyy/mm/dd hh:mm:ss)

Estimated Pages: 3

Current Distributions

Block Distribution Type	Address
0001 Desktop Download	

Buttons: Delete, Edit, Add New

Press Continue to Proceed.
Press Cancel to return to the form in progress.

Buttons: Continue, Cancel

Business Name: EXAMPLE BUSINESS DEBTOR NAME SEARCH INC | Reference Number: File #1234

Both Exact and Inexact Result(s) Found

Exact Matches (1)

1 - 1 of total 1 matches

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
Detail	23062700057	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	BOX 1234	ANYTOWN	AB	T6Y7U8

Inexact Matches (1)

List - Select 'I' to include the result on the inexact list of results.
Detail - Select 'D' to include the result in the detailed list of results.

1 - 1 of total 1 matches

Buttons: Sort By

Province / Postal Code /

- Successfully executed Search: Z10568624 [2023/06/27 14:46:20]
- Finance charge of \$3.00 for Z10568624 has been completed. [2023/06/27 14:46:20]
- Successfully executed Search: Z10568623 [2023/06/27 14:41:16]
- Finance charge of \$3.00 for Z10568623 has been completed. [2023/06/27 14:41:16]
- Successfully executed Search: Z10568622 [2023/06/27 14:38:28]

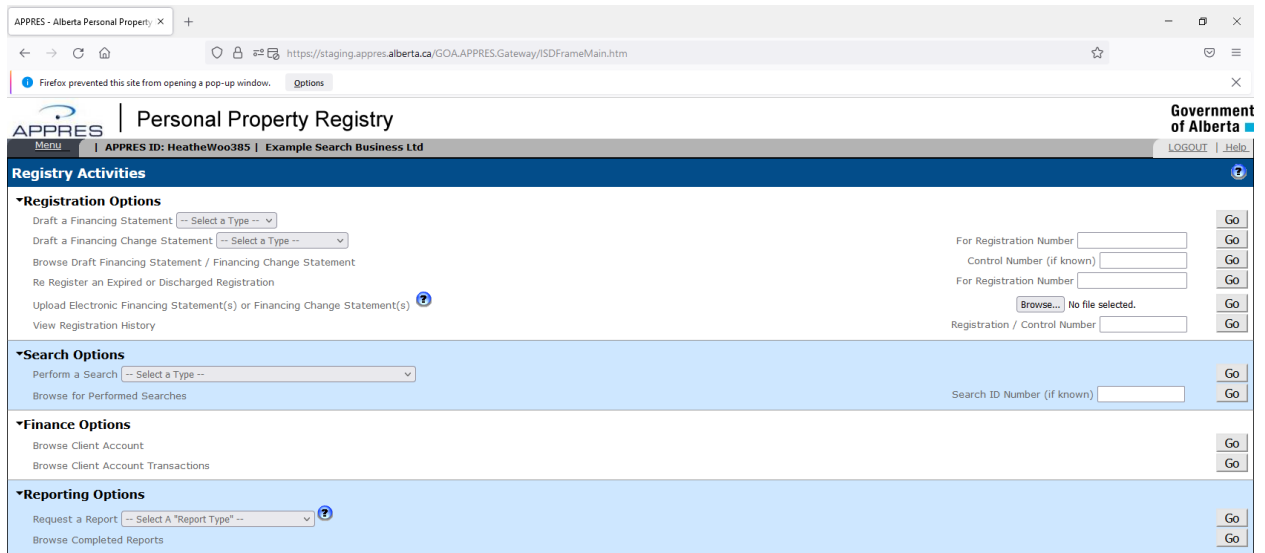
Click continue to complete distribution request.

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Results Window information

While the system processes the request for distribution, in the example of Desktop Download, the results window will display messages about the progress. Once the system has successfully created the search result PDF, the search result will appear in a PDF format in a separate window. The result can be saved to a directory, printed to a local printer or in whatever manner available to the user.

In the results window a hyperlink to the PDF product will be available until the session is ended.



Information related to system progress is displayed in this window. A hyperlink to the search result PDF is available until the session is ended.

APPRES Search User Guide

Browse for Performed Searches

You can browse for searches performed by your organization by supplying a specific search ID # or by clicking 'Go' to retrieve a list of searches performed on the current date and the previous 4 days.

Browsing for a performed search will allow you to redistribute a search result or if not previously distributed, you can select inexact matches (if necessary) and distribute the result.

The screenshot shows the APPRES Personal Property Registry interface. The top navigation bar includes the APPRES logo, the text 'Personal Property Registry', and the Government of Alberta logo. Below the navigation bar, there are several sections: 'Registry Activities', 'Registration Options', 'Search Options', 'Finance Options', and 'Reporting Options'. The 'Search Options' section is highlighted, showing a dropdown menu with 'Perform a Search' and 'Browse for Performed Searches'. The 'Browse for Performed Searches' option is selected, and a 'Go' button is visible next to it. Below the search options, there is a list of search results with columns for search ID, date, and status. A blue arrow points from the 'Go' button in the 'Search Options' section to a text box below the screenshot.

- Product for **Z10568624** is available for viewing. [2023/06/27 14:54:38]
- Search: **Z10568624** finalized. [2023/06/27 14:54:34]
- Successfully submitted distribution request for **Z10568624**. [2023/06/27 14:54:34]
- Successfully executed Search: **Z10568624** [2023/06/27 14:46:20]
- Finance charge of \$3.00 for **Z10568624** has been completed. [2023/06/27 14:46:20]

To retrieve a search result performed on the current date or within the past 4 days supply a specific search ID number and click 'Go' to view that result or click "Go" to view a list of searches performed by you.

APPRES Search User Guide

Browse for Performed Searches

If 'Go' is clicked without supplying a search ID, a list of searches will appear. The list can be filtered to a specific search ID number, a specific user or a specific date by supplying the desired detail in the relevant field and clicking 'Search'.

APPRES - Alberta Personal Property Registry

Personal Property Registry

APPRES ID: HeatheWoo385 | Example Search Business Ltd

Government of Alberta

Browse for Performed Searches

Return Search

Search Identification

Search Date

Number User ID Party Code (yyyy/mm/dd hh:mm:ss) (yyyy/mm/dd hh:mm:ss)

HeatheWoo385 60008267 2023/06/23 00:00:00 - 2023/06/27 23:59:59

1 - 3 of total 3 matches

Search ID Number	Type	Search Date (yyyy/mm/dd) (hh:mm:ss)	Distributed	Distribution Method	User ID	Party Code	Criteria	Launch
Z10568624	Business Debtor Search	2023/06/27 14:46:20	Yes	Desktop Download	HeatheWoo385	60008267	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	Launch
Z10568623	Business Debtor Search	2023/06/27 14:41:15	No	na	HeatheWoo385	60008267	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	Launch
Z10568622	Business Debtor Search	2023/06/27 14:38:27	No	na	HeatheWoo385	60008267	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	Launch

- Product for Z10568624 is available for viewing. [2023/06/27 14:54:38]
- Search: Z10568624 finalized. [2023/06/27 14:54:34]
- Successfully submitted distribution request for Z10568624. [2023/06/27 14:54:34]
- Successfully executed Search: Z10568624 [2023/06/27 14:46:20]
- Finance charge of \$3.00 for Z10568624 has been completed. [2023/06/27 14:46:20]

The list can be filtered by a specific search ID, user ID or date by supplying the desired detail in the applicable field and clicking 'Search'.

APPRES Search User Guide

Browse for Performed Searches

Click 'Launch' beside the search result you wish to view.

APPRES - Alberta Personal Property Registry

Personal Property Registry

APPRES ID: HeatheWoo385 | Example Search Business Ltd

Browse for Performed Searches

Return Search

Search Identification

Search Date

Number User ID Party Code (yyyy/mm/dd hh:mm:ss) (yyyy/mm/dd hh:mm:ss)

HeatheWoo385 60008267 2023/06/23 00:00:00 2023/06/27 23:59:59

1 - 3 of total 3 matches

Search ID Number	Type	Search Date (yyyy/mm/dd) (hh:mm:ss)	Distributed	Distribution Method	User ID	Party Code	Criteria	Launch
Z10568624	Business Debtor Search	2023/06/27 14:46:20	Yes	Desktop Download	HeatheWoo385	60008267	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	Launch
Z10568623	Business Debtor Search	2023/06/27 14:41:15	No	na	HeatheWoo385	60008267	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	Launch
Z10568622	Business Debtor Search	2023/06/27 14:38:27	No	na	HeatheWoo385	60008267	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	Launch

• Product for Z10568624 is available for viewing. [2023/06/27 14:54:38]
• Search: Z10568624 finalized. [2023/06/27 14:54:34]
• Successfully submitted distribution request for Z10568624. [2023/06/27 14:54:34]
• Successfully executed Search: Z10568624 [2023/06/27 14:46:20]
• Finance charge of \$3.00 for Z10568624 has been completed. [2023/06/27 14:46:20]

Click 'Launch' to view a specific result.

APPRES Search User Guide

Browse for Performed Searches

The result is displayed and you can choose 'Distribute Search' to have the result distributed again. If the search result had not been previously distributed you will be able to detail inexact matches (if necessary) prior to distributing the result.

APPRES - Alberta Personal Property Registry | Personal Property Registry | APPRES ID: HeatheWoo385 | Example Search Business Ltd | Government of Alberta

Search: Business Debtor Search | New Search

Search ID #: Z10568624
Search Date / Time: 2023/06/27 14:46:20 (yyyy/mm/dd hh:mm:ss)
Estimated Pages: 3

Return | Distribute Search

Business Name: EXAMPLE BUSINESS DEBTOR NAME SEARCH INC | Reference Number: File #1234

Both Exact and Inexact Result(s) Found

Exact Matches (1)
1 - 1 of total 1 matches

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
Detail	23062700057	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH INC	BOX 1234	ANYTOWN	AB	T6Y7U8

Inexact Matches (1)
List - Select 'L' to include the result on the inexact list of results.
Detail - Select 'D' to include the result in the detailed list of results.
1 - 1 of total 1 matches

Action	Registration Number	Registration Type	Name	Address	City	Province / State	Postal Code / Zip Code
List	23062700065	SECURITY AGREEMENT	EXAMPLE BUSINESS DEBTOR NAME SEARCH LTD	BOX 1234	ANYWHERE	AB	T6Y7U8

List All | Detail All | Reset Inexact Action | Reset Sort

- Product for Z10568624 is available for viewing. [2023/06/27 14:54:38]
- Search: Z10568624 finalized. [2023/06/27 14:54:34]
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